

Abbotsford Convent Foundation
Tenant Site Development Committee Meeting - MINUTES
27th April 2011

Present:

Shanaka Fernando	Richard Denny
Toula Karayannia	Helen Punton
Arnie Salinas	Robyn De Vries
Rema O'Neill	Maggie Maguire (ACF Office)
Anthony Cullen (ACF office)	Michael Smith (ACF Board)
Charlotte Allen (ACF Board)	John Di Natale (ACF office)

Apologies: Sally Romanes, Rick Matear

1. Minutes from Last Meeting

Minutes were accepted as final.

2. Governance Committee Update

The Board and the Governance Committee has a list of almost 60 potential Board members including some proposed by various tenants. A formal selection criteria has been developed in line with procedures recommended by external consultants to ensure that potential members possess the skill sets that the Board requires taking into account potential Board resignations and the future requirements of the ACF.

Tenants are encouraged to continue nominating potential candidates. The process is to notify the ACF Office and they will pass the details to the Governance Committee.

It was noted that Mike Smith has been appointed as Co-Deputy Chair of the Board of the ACF.

3. Artistic Vision

A draft Artistic Vision for the site was distributed. This will be included in the 5 Year Plan being developed. Tenants were encouraged to read this and forward any comments back through the ACF email address: info@abbotsfordconvent.com.au.

4. New 5 Year Business Plan

The new Business Plan is currently being developed by the ACF. The plan is expected to be finalised by the end of July to allow for State Government approval. A broad consultation process will be undertaken and announced shortly. This will include placing the draft public version on-line for tenant access.

The aim of the plan is to take a measured and controlled view to the refurbishment of the remaining buildings. This includes addressing the necessary infrastructure issues that arise. As the ACF does not receive on-going support from the State Government the Plan will need to include a strategic approach to the major fund-raising required.

5. Other Issues

- Consideration is to be given to having a Tenant think tank as a future Agenda item
- The future plans for the Sacred Heart Building should be an agenda item for next meeting
- Timing of next meeting could be brought forward to include discussion of draft business plan